



**Schoolwide Progressive
Discipline Plan
2024-2025**



The Visitation BVM Schoolwide Progressive Discipline Plan provides behavioral expectations and procedures that are designed to ensure a safe and caring environment for all students and staff, and provide the best educational atmosphere for all children. Viz will maintain a firm, fair, and consistent system for handling behavioral infractions.

All Viz Kids will abide by the following **Behavioral Expectations**:

1. I will treat everyone with kindness and respect.
2. I will act with honor and integrity at all times.
3. I will keep my hands and feet to myself.
4. I will not use inappropriate language toward anyone.
5. I will never tease, cause harm, name call, or bully another student.
6. I will tell my teacher or another staff member if I am bullied or see someone else being bullied.



Level 1 Behavior Infraction

Level 1 Behaviors

These behaviors are initially handled by individual teachers, and warrant referrals after repeated incidents.

- Inappropriate language
- Physical contact (minor pushing, shoving, horseplay)
- Non-compliance
- Dress code violation (including nails and jewelry)
- Minor class disruption (excessive talking)
- Lying/cheating
- Inappropriate use of school property/materials (computer/Ipad misuse)
- Cell phone violation
- Chewing gum

LEVEL 1 CONSEQUENCE GUIDELINES

| <u>1st Violation</u> | <u>2nd Violation</u> | <u>3rd Violation</u> | <u>4th Violation</u> |
|-----------------------------|---------------------------------------|---|---|
| - Written Notice | - Written Notice - Parent Notified | - Office Referral - Detention - Parent Notified | - Office Referral - Parent Conference - School Counselor intervention |



Level 2 Behavior Infraction

Level 2 Behaviors

These behaviors are initially handled by individual teachers and administrators, and warrant referrals after initial incidents.

- Bullying
- Disrespectful or disobedient behavior to school personnel.
- False signature
- Profanity/vulgarity
- Truancy
- Failure to appear at detention
- Verbal altercation between students
- Unsafe behavior
- Computer or electronic device abuse

LEVEL 2 CONSEQUENCE GUIDELINES

1st Violation

- Office Referral
- Parent Notified
- Detention

2nd Violation

- Office Referral
- Parent Conference
- Detention
- Mentor assigned

3rd Violation

- Office Referral
- Out of School Suspension (1-3 days)
- School Counselor Intervention

4th Violation

- Office Referral
- Out of School Suspension (4-9 days)
- School Counselor Intervention



Level 3 Behavior Infraction

Level 3 Behaviors

These behaviors are considered severe and warrant an immediate suspension

- Fighting
- Sexual harassment
- Theft/possession of stolen items
- Threat of physical violence
- Tobacco /drug products or related paraphernalia including vapes
- Vandalism

LEVEL 3 CONSEQUENCE GUIDELINES

| <u>1st Violation</u> | <u>2nd Violation</u> | <u>3rd Violation</u> | <u>4th Violation</u> |
|---|--|---|---|
| <ul style="list-style-type: none"> - Office Referral - Parent Conference - Out of School Suspension (3 days) - School Counselor/mentor intervention | <ul style="list-style-type: none"> - Office Referral - Parent Conference - Out of School Suspension (5 days) - School Counselor/mentor intervention - | <ul style="list-style-type: none"> - Office Referral - Parent Conference - Out of School Suspension (7-9 days) - School Counselor/mentor intervention | <ul style="list-style-type: none"> - Immediate expulsion |



Behavioral Interventions

To ensure a safe, positive classroom environment, classroom teachers will use a variety of behavioral interventions including:

- Clearly posting and defining classroom and school-wide behavioral expectations.
- Teaching, role-playing, and regularly practicing all classroom procedures and routines.
- Quietly redirecting students and holding private conversations away from others.
- Refraining from engaging in an argument or power struggle with students.
- Acknowledging students who are demonstrating appropriate behaviors.
- Analyzing the reason why a student is not complying with behavioral expectations, including: determining the motivation, evaluating environmental factors, and documenting behavior patterns.
- Collaborating with administration, colleagues, and parents to develop behavioral intervention plans. The plans will be regularly monitored and evaluated for effectiveness.
- Utilizing a variety of consequences including: timeouts in classroom or other classrooms and loss of privileges.



Recognition for Positive Student Behavior

Students and classes demonstrating appropriate behavior throughout the day will be recognized through:

Gotcha Tickets

This schoolwide program provides students with the opportunity to earn **GOTCHA TICKETS** for their class on a daily basis.

- **ALL** staff members will be able to give **GOTCHA TICKETS** to classes they witness displaying positive behavior in the lunchroom, hallways, Mass, assemblies, and any other area, other than their classroom, where a whole class may be at one time.
- Whole classrooms can also receive a ticket from a “specials” teacher while in that class.
- Each staff member should only give a maximum of one ticket per day, per class.
- Individual students will also have the opportunity to earn tickets for their class if they are seen demonstrating positive behavior throughout the school day.
- Individual tickets will be counted toward the classroom goal AND will make a student eligible for an individual prize.
- Classroom teachers should have a box in their classroom to collect tickets and will be responsible for notifying administration when they reach a goal.



Once classes reach specific goals, the entire class will receive the following rewards and celebrations:

25 GOTCHA tickets- Extra day of gym clothes!

50 GOTCHA tickets- Popsicles or ice cream!

75 GOTCHA tickets- Popcorn and movie party!

Trimester Winner- The class with the most tickets at the end of the trimester will receive a pizza party!

Each month 5 individual tickets will be chosen for a special prize!



Anti-Bullying Policy

It is the responsibility of all staff, students, and community members of Visitation BVM to ensure our school is a safe, caring place where everyone is respected and no one is bullied.

Bullying occurs when someone is repeatedly, with words or actions, hurting, frightening, threatening, or leaving someone out on purpose. Some examples of bullying include the following incidences that are repeated over time:

- Pushing, hitting, kicking, or throwing things at someone
- Constant name calling or teasing
- Threatening to hurt someone
- Always leaving someone out on purpose
- Spreading rumors about someone, including cyber-bullying on social media.

Students who believe they have been bullied, or have seen another student being bullied, should **IMMEDIATELY** report the problem to a teacher or other staff member. Any parent who becomes aware of a bullying incident, should report it to a teacher or school administration.



Consequences for Violating Anti-Bullying Policy

After an investigation, Visitation Administration will take the following steps when a student is found to have violated the Anti-Bullying Policy:

Meeting with student

School administration will meet with the student to discuss the incident and reinforce to the student that bullying will not be tolerated at Visitation. The student will also be reminded of the school motto of Honor, Integrity, and Respect as well as Visitation Behavior Expectations.

Notification and meeting with parents

School administration will notify parents of all students involved in the bullying incident. The parents may also be asked to meet with other staff members that are knowledgeable of the incident.



Removal from school

Students found to have violated the Anti-Bullying Policy will receive an immediate suspension for a specified number of days.

Resolution & Behavioral Intervention Plan

Upon the student's return, the student will be asked to write an apology letter to the student who was bullied. The previously signed Student Behavior Contract will also be reviewed with the student. A behavior intervention plan may also be developed by school staff to ensure the incident does not happen again.



Student Behavior Contract

2024- 25

I, _____, promise that I will do my best to keep our school a safe and caring place for all.

1. I will treat everyone with kindness and respect.
2. I will act with honor and integrity at all times.
3. I will keep my hands and feet to myself.
4. I will not use inappropriate language toward anyone.
5. I will never tease, cause harm, name call, or bully another student.
6. I will tell my teacher or another staff member if I am bullied or see someone else being bullied.

Student Signature

Date

Parent Signature

Date